

BCIA 2022 AGM Treasurer's Report

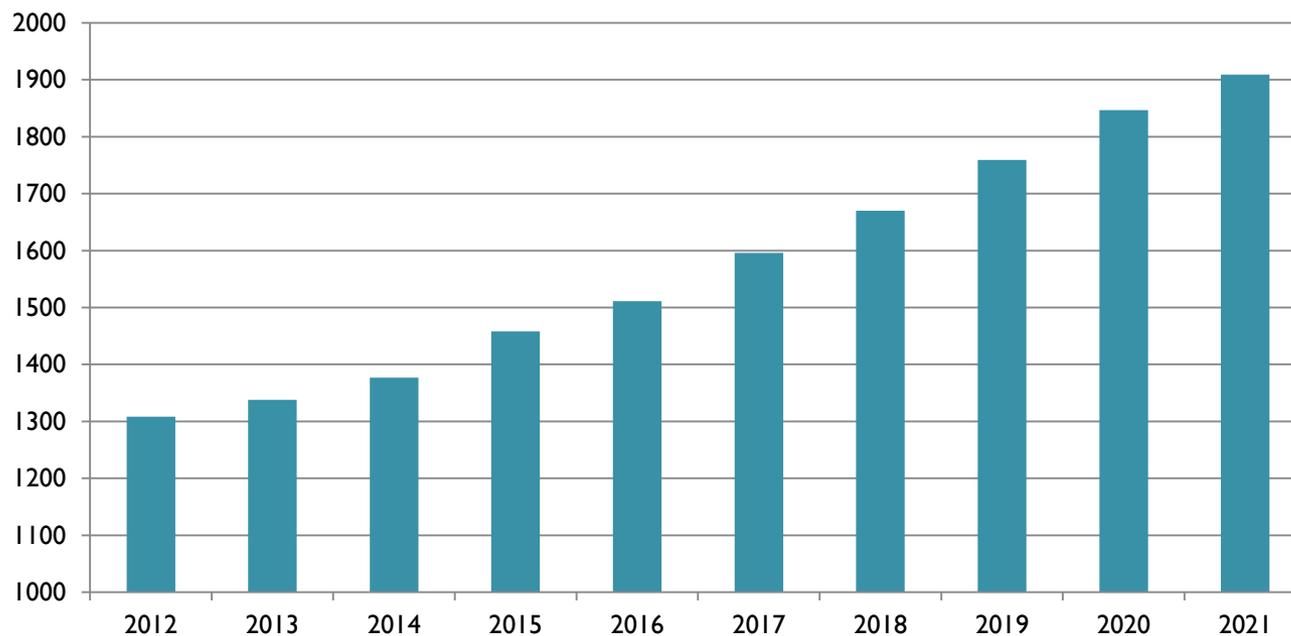
Items to be covered

- Summary of 2021 Audited Financial Report
- 2021 Branch Financials
- Presentation of 2022 Budget (unaudited)
- Appointment of Auditor for 2022

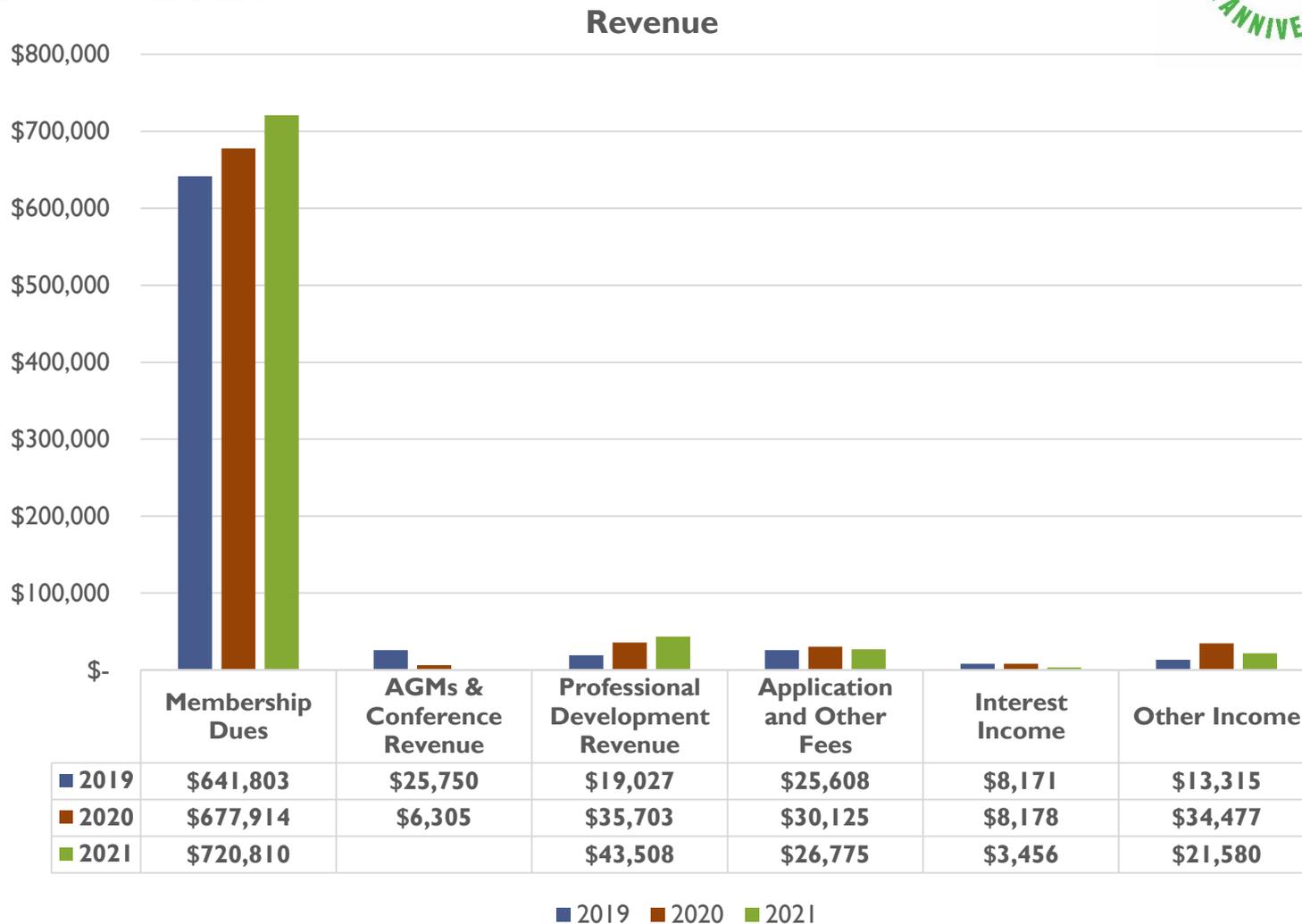
Total Assets increased by 20% between 2020 and 2021

Assets	2021 Actual	2020 Actual
Cash and cash equivalents	\$ 343,983	\$ 247,799
Short-term investments	\$676,622	\$ 628,044
Accrued interest receivable	\$ 1,622	\$ 3,044
Accounts receivable	-	-
Prepaid expenses	\$ 36,103	\$ 9,606
Equipment & furnishings (capital)	\$ 81,905	\$ 65,623
Total Assets	\$1,140,235	\$954,116

46% Increase in registration since 2012

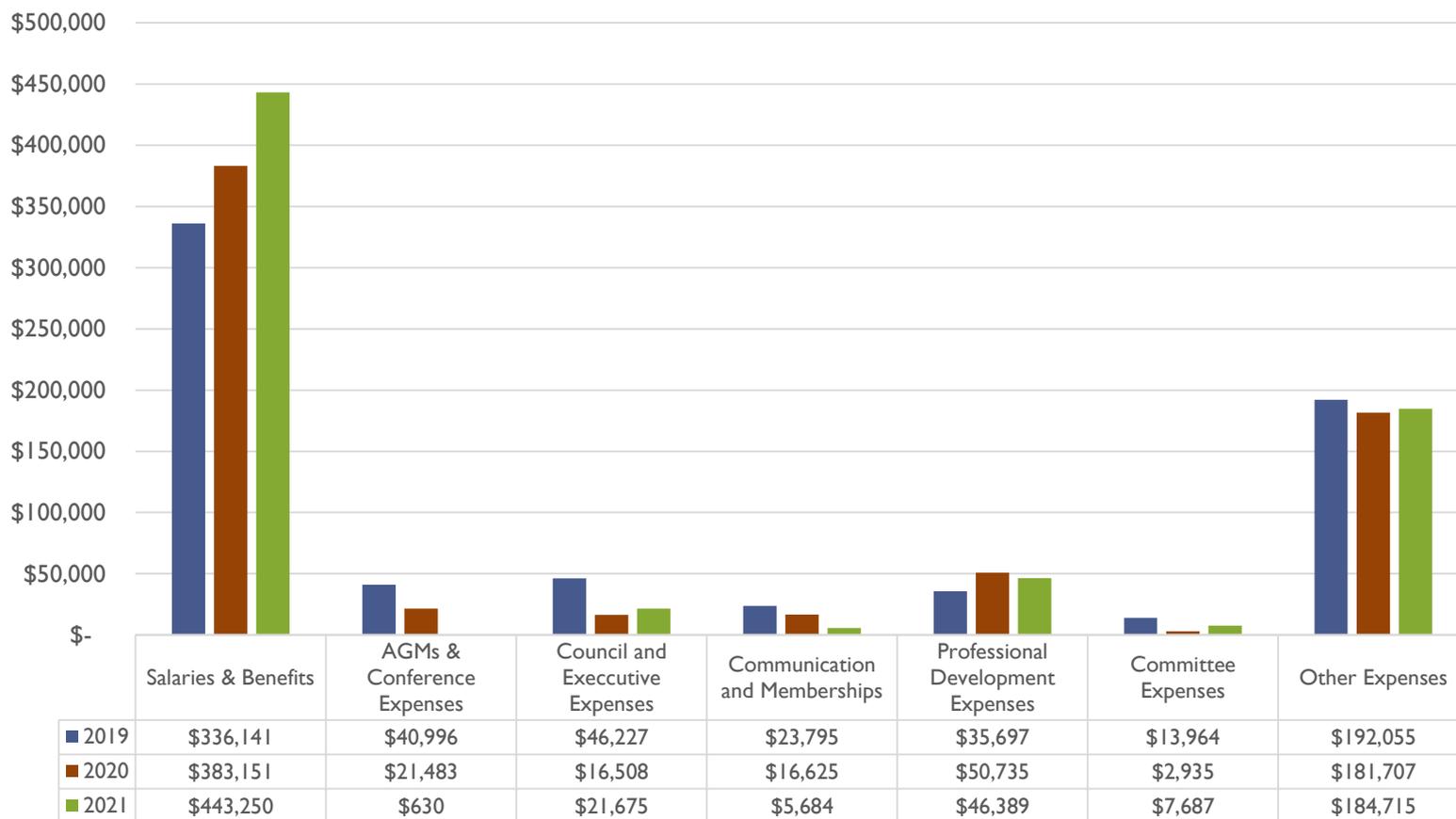


Comparison of Revenues 2019 - 2021



Comparison of Expenses 2019- 2021

Expenses



■ 2019 ■ 2020 ■ 2021

Other Categories



■ 2020 ■ 2021

Auditor Observations





Motion

Motion to, **'Accept the 2021 Audited Financial report as presented.'**

2021 Branch Financials

Unaudited

Branch Allocations & Net Expenses / Revenues

BRANCH	Branch Account at Dec 31, 2021	2021 Branch Allocations	2021 Branch Net Expenses /Revenue
Cariboo Central Interior	\$ 6,673	\$ 3,420	-\$ 75
Fraser Valley	\$ 5,518	\$ 3,360	-\$ 1,800
Kamloops	\$ 5,855	\$ 2,600	-\$ 315
Kootenay Boundary	\$ 3,728	\$ 1,960	-\$ 944
Okanagan	\$ 7,449	\$ 3,180	-\$ 2,252
Peace River	\$ 1,366	\$ 2,000	-\$ 2,641
Vancouver	\$ 4,421	\$ 5,600	-\$ 7,444
Victoria & Islands	\$ 10,912	\$ 4,980	-\$ 395
TOTAL	\$ 45,922	\$ 27,100	-\$ 15,866

In 2021, branches spent a total of \$15,866 of BCIA funds for Branch related functions and Branch professional development. This was 59% of the Branch allocations for 2021. Branches in 2021 were still navigating Covid restrictions but did manage to hold well received virtual sessions and webinars. The small costs associated with those generally came from the Provincial PD Resources budget as webinars are usually open province wide for Registrants. Some Branches were impacted by flooding and fires, which resulted in events being cancelled. Branches are continuing to look for creative ways to spend their annual allocations.

2022 BCIA Budget

REVENUES	
Annual Fees	\$ 910,280
Application Fees	\$ 34,375
Professional Seal/Certificates	\$ 1,300
Late Fees/Reinstatement Charges	\$ 10,500
Late Fees - PD Filing Fee	\$ 1,500
Interest Income	\$ 5,300
BCIA Ethics Workshops	\$ 25,000
Indigenous Awareness Training	\$ 67,500
Advertising Revenue	\$ 1,000
BCIA AGM	0
BCIA Conference	\$ 50,000
Branch Professional Development	\$ 6,000
Other Branch Revenues	\$ 5,000
TOTAL REVENUE	\$ 1,117,755

EXPENSES	
Committees & Working Groups	\$ 72,000
BCIA Staff Expenses	\$ 501,555
Executive Director Travel & Expenses	\$ 34,500
Organizational Expenses	\$ 172,600
Branch Expenses	\$ 52,000
PD & Member Services	\$ 163,500
Communications/Outreach	\$ 31,000
Other Services/Projects	\$ 55,120
TOTAL EXPENSES	\$ 1,082,275

TOTAL BCIA EXPENSES	\$ 1,082,275
TOTAL REVENUE	\$ 1,117,755
NET INCOME/LOSS	\$ 35,480

2022 BCIA Budget - Expenses

Committees & Working Groups	
Council Meetings	\$ 36,000
Council Executive	\$ 2,500
Audit & Practice Review Committee	\$ 10,000
Credentials Committee	\$ 10,000
Discipline Committee	\$ 2,500
Governance Committee	\$ 3,000
Investigation Committee	\$ 2,500
Nominations Committee	\$ 500
Communications Working Group	\$ 5,000
Total Committee Expenses	\$ 72,000

BCIA Staff	
Staff Wages (includes ED)	\$ 423,785
Staff Benefits (includes ED)	\$ 51,770
Office Staff Training (not including ED)	\$ 3,000
Office staff travel (not including ED)	\$ 10,000
Casual Staff - Travel	\$ 4,500
Staff Recognition	\$ 2,500
Temporary staff	\$ 6,000
Total Staff Expenses	\$ 501,555

Executive Director Travel & Expenses	
Outreach - Branches, public, universities	\$ 12,000
Meetings - ED duties	\$ 10,000
Professional Memberships, Dues	\$ 4,500
Training & Professional Development	\$ 8,000
Total ED Travel & Expenses	\$ 34,500

Organizational Expenses	
Accounting /Audit	\$ 15,000
Bank Fees and Charges	\$ 1,100
Credit Card fees & transactions (does not include Branches)	\$ 29,000
Computer Services & software	\$ 12,000
Web Site and Internet	\$ 17,500
Web Site Development	\$ 15,000
Insurance	\$ 5,000
Legal	\$ 3,000
Office Equipment purchases	\$ 4,000
Office Expenses	\$ 16,000
Photocopying and Leases	\$ 6,500
Postage and Courier	\$ 5,000
Professional Seals and Certificates	\$ 5,500
Rent	\$ 34,000
Telephone	\$ 4,000
Total Organizational Expenses	\$ 172,600

Branch Expenses	
Branch PD	
Branch AGMs	
Other Branch expenditures	
Total Branch Expenses	\$ 52,000

2022 BCIA Budget - Expenses

Professional Development

Ethics & Other Workshops	\$ 7,500
Provincial PD Resources	\$ 20,000
PD Opportunities	\$ 5,000
2022 BCIA AGM	\$ 8,000
2022 BCIA Conference	\$ 50,000
Indigenous Awareness Training	\$ 67,500
PD Audit	\$ 4,000
Certificates & Awards	\$ 1,500
Total PD & Member Services	\$ 163,500

Communications/Outreach

Print Publications(AGM / Conference Report)	\$ 2,000
Communications Outreach	\$ 25,000
BCIA Scholarships	\$ 3,000
Donations	\$ 1,000
Total Communications/Outreach	\$ 31,000

Other Services & Projects

Agrologists of Canada	\$ 17,620
Consultant - Areas of Practice & Practice Standards	\$ 25,000
Truth & Reconciliation	\$ 7,500
BCIA Workshop Development	\$ 5,000
Total Other services/Projects	\$ 55,120



Motion for Auditors

Motion to, 'Table this decision for a period of six(6) months after which Council will report to the Registrants as to a recommendation for an auditor and allow the Registrants to vote on the recommendation by electronic means.'



Annual Fees