



**Meeting of the Board of Directors
Tuesday, April 15, 2025
6:00 PM – 9:00 PM via Zoom**

Registrant Board Members

Regional Electoral District 1	Rebecca Martin, PAg (Chair); Natasha Neumann, PAg
Regional Electoral District 2	Catherine Hayes, PAg; William Shaw, PAg
Regional Electoral District 3	Warren Mills, PAg; Yasemin Parkinson, PAg; Kirk Phair, PAg

Lay Board Members	Guy Chartier; Betsy Gibbons; Carla Corbett, RPBio
--------------------------	---

Past Chair, Non-Voting	Jessica Morgan, PAg, RPBio
-------------------------------	----------------------------

BCIA Staff	Jennifer Lawrence MAL, CEO and Registrar Jannelle Snowden, Governance Secretary and Office Manager (recorder)
-------------------	--

Guests:	Ken Carmichael and Ryan Roux (BDO)
----------------	------------------------------------

Regrets:	Brock Endean
-----------------	--------------

MINUTES

1. Call to Order

The Chair called the meeting to order at 6:01 pm and confirmed quorum was met, which included at least one Lay Board Member present.

1.1 Agreement on the Agenda

The Chair reviewed the agenda with the members. No additions or changes were made.

BE IT RESOLVED THAT the Board adopts the agenda as presented.

Carried

1.2 Review of Conflict of Interest

The Chair advised she would recuse herself from discussion on agenda item 2.7. No other conflicts were noted.

MOTION TO MOVE TO AN IN-CAMERA SESSION at 6:07 pm.

Carried

1.3 Board Member Check-In

In accordance with BCIA Bylaw 6(e), this item was discussed in camera.

2. New Business

2.1 2024 Year-End Audited Financial Statement and Report

In accordance with BCIA Bylaw 6(e), this item was discussed in camera.

BE IT RESOLVED THAT the Board approves the 2024 Year-End Audited Financial statement and report as presented by BDO.

Carried

2.2 2025 Year-End Auditor Selection

In accordance with BCIA Bylaw 6(e), this item was discussed in camera.

BE IT RESOLVED THAT the Board has selected BDO to conduct BCIA's 2025 Year-End Audit, and further that it directs the CEO to sign a letter of engagement after ratification of the auditor appointment at the AGM.

Carried

2.3 2025 District 1 and 3 Election Results

In accordance with BCIA Bylaw 6(e), this item was discussed in camera.

BE IT RESOLVED THAT the Board confirms that the successful candidate in District 1 is Julie Robinson.

Carried

BE IT RESOLVED THAT the Board confirms that the successful candidate in District 3 is Faye Hirshfield.

Carried

ACTION: The CEO will advise all District 1 and 3 candidates of the election results prior to publicly confirming the results.

MOTION TO RETURN TO AN OPEN MEETING and to bring forward any motions from the in-camera session at 7:10 pm.

Carried

2.4 AGM Overview

The Chair referred the members to the draft agenda for the AGM posted in advance of the meeting. Upon discussion the Board directed amendments to the agenda be completed and the revised agenda to be provided to the Board Chair for final approval.

ACTION: Staff to amend draft agenda for the AGM as noted and provide it to the Chair for final approval.

2.5 Confirmation of 2024 Mentor of the Year

The Chair referred the members to the materials posted in advance of the meeting. The Board noted that despite a call for nominations, only one nomination was received.

BE IT RESOLVED THAT the Board approves Erin Keith, PAg as the 2024 Mentor of the Year.

Carried

2.6 Confirmation of 2024 Agrologist of the Year

The Chair referred the members to the materials posted in advance of the meeting. The Board noted that despite a call for nominations, only one nomination was received. There was a general sense of agreement that the Board further discuss the future of both the Mentor of the Year and the Agrologist of the Year awards.

BE IT RESOLVED THAT the Board approves Rachel Riley, PAg as the 2024 Agrologist of the Year.

Carried

ACTION: Discussion on the future of annual awards to be added to a Board meeting agenda later this year.

2.7 Nomination Committee Recommendation

The Chair recused herself from discussion of this agenda item. The Vice Chair referred the members to the materials posted in advance of the meeting. Upon review the Board passed the following motion:

BE IT RESOLVED THAT the Board appoints Kirstin Niquidet as a Registrant member of the Audit and Practice Review Committee for the term June 1, 2025 to May 31, 2027.

Carried

2.8 Financial Working Group Appointment

Upon discussion, the Board determined to defer appointment of a new Board member to the Financial Working Group until after the newly elected Board members have joined the Board.

BE IT RESOLVED THAT the Board determined to defer this item to their May Board Meeting.

Carried

3. Unfinished Business

3.1 2025 Vice Chair

The Chair provided a brief summary of the discussion of the role of Vice Chair from the February Board meeting, and a copy of the briefing note from that meeting was posted in advance of this meeting. Upon discussion, Warren Mills confirmed his agreement to accept the role of Vice Chair, it was noted however, that his eligibility to serve on the Board will end prior to the end of his term as Vice Chair.

BE IT RESOLVED THAT the Board elects Warren Mills as a Vice Chair of the Board for the term May 7, 2025 to May 31, 2027.

Carried

3.2 Branch Allocation Proposal

This item was deferred to the May Board Meeting.

ACTION: Branch Allocation Proposal to be added to the May Board Meeting Agenda.

3.3 Draft Board Governance Working Group Terms of Reference

The Board Chair referred the members to the document posted in advance of the meeting. The Board members provided feedback and direction and recommended amendments which included reviewing the proposed membership structure and potentially reducing the task list from the responsibilities and addressing them in a work plan instead.

ACTION: Staff to complete amendments to the draft Board Working Group Terms of Reference for review at the May Board meeting.

MOTION TO MOVE TO AN IN-CAMERA SESSION at 8:28 pm.

3.4 CEO/Registrar 6-month review update

In accordance with BCIA Bylaw 6(e), this item was discussed in camera.

4. Upcoming Meeting Dates

The BCIA AGM is scheduled for Wednesday, May 7, at 12:00 pm via Zoom. Board Members are asked to log-in 10 minutes ahead of start time.

The Next BCIA Board Meeting is scheduled for Friday, May 23 and Saturday May 24, 2025 at Nk'Mip Cultural Centre, Osoyoos BC.

5. In camera session

5.1 End of Meeting Check-In

In accordance with BCIA Bylaw 6(e), this item was discussed in camera.

Motion to adjourn meeting at 9:08 pm.