

Registrant Board Members

Regional Electoral District 1 Rebecca Martin, PAg (Co Chair/meeting Chair);
Regional Electoral District 2 Jessica Morgan, PAg, RPBio (Chair); William Shaw, PAg
Regional Electoral District 3 Warren Mills, PAg; Yasemin Parkinson, PAg; Kirk Phair, PAg (Treasurer)
Past Chair (non-voting) Vacant

Lay Board Members Carla Corbett Schiller, RPBio (left meeting at 10:52 am)

BCIA Staff Jane Kerner, PAg, Interim CEO
Ryan O'Grady, PAg, PEng
Laurena Olsen, Deputy Registrar (recorder)
Jasmine Wong, Provincial PD Coordinator
Kara Hamilton, Finance Officer

Regrets Natasha Neumann, PAg, Brock Endean (Lay Board Member)

The meeting was called to order at 9:04 am

1. Call to Order

The Co Chair called the meeting to order and confirmed quorum was met, which included at least one Lay Board Member present.

2. Approval of Agenda

Due to the lay member leaving the meeting earlier than expected the meeting agenda was amended and shortened appropriately.

Motion to accept the agenda as amended. Carried

3. Update to Previous CEO's Lawyer Response to Proposals

An update was provided to the board. No action items at this time yet an action item is with the BCIA lawyer and further discussion will be brought forward at the next meeting.

4. 2023 Quarterly Financials up to September 30, 2023

As presented to the Board. The board was provided an overview of the line-item overages. It was noted the categories have been reduced and are more concise than in previous years as recommended by the bookkeeper. The budgeted numbers are accurate based on original projections.

Action: Finance Officer to provide a budget summary with projections for end of year with rationales

Action: Finance Officer to provide a breakdown of costs for Board in-person meetings

5. 2024 Draft Budget Discussion

The Board discussed the 2024 draft budget as presented. The travel expense policy requires a definition of a dependant; it is proposed that pet care and elder care be included in the policy. There is a projected deficit in the 2024 budget before a Level 2 Indigenous course is created and launched. \$25,000 to develop a Level 2 Indigenous Course. Consider this amount to add to the proposed deficit budget so $-\$68,000 + -\$25,000 = -\$103,000$. Consider the GIC coming to maturity to apply to the deficit with holding back \$225,000 for legal fund (as per policy).

Contributions to Indigenous – Truth and reconciliation as a professional regulatory body is beneficial; \$7500 annual donation in the budget to show engagement and may be used for honorariums to develop land acknowledgements.

Action: Finance Officer to create a tag in QuickBooks to track spending with a visible budget line 'Indigenous Truth and Reconciliation – review annually to ensure we are working towards a target.

Action: to update the travel expense policy to include a definition of dependants that is inclusive of pet care and elder care (within the same household) and align this with future staff contracts.

Motion to accept the 2024 budget as amended with the addition of expenses budget line 32 and updating the revenues for the PD category on line 117. Carried

6. Level 2 Indigenous Training

Interim CEO presented details regarding Level 2 training; it is proposed to have an in-class overview training for expansion of knowledge of Indigenous Peoples with a follow up field class for more agrology focused learning. Other providers are out there to offer the overview so don't need to invent a new course so consider engaging with outside courses.

Action: table this discussion until a future meeting with Lay Member, Brock Endean.

Lay Member, Carla Corbett Schiller, RPBio left the meeting at 10:52am. No Lay member(s) present to continue the meeting. The meeting ended at 10:52am.

Consent Agenda E-Vote ended on December 14, 2023

Motion to consider the following with a majority vote that includes at least one lay member:

1. That subsequent to discussions with OSPG and because it is not one of the statutory committees outlined in the Professional Governance Act, the name of the Governance Committee be changed to the Governance Working Group.
2. That subsequent to a recommendation from the Nominations Committee, Cory Davis, PAg, be appointed to the Governance Working Group.
3. That subsequent to a recommendation by the Nominations Committee Philip Garvey, PAg be appointed to the Audit & Practice Review Committee
4. That in recognition of his dedication to and work within the profession of agrology and based upon letters of support from current BCIA members in good standing, the late Peter Spencer, of the Okanagan branch of BCIA be posthumously awarded the title of Honorary Agrologist. This award to be presented to his family at the BCIA AGM in May 2024.
5. That based upon a recommendation from the Communications Working Group, Kayla Harris be awarded the 2023 BCIA Graduate Scholarship of \$1,500.
6. That based upon a recommendation from the Communications Working Group, Avery Chan be awarded the 2023 BCIA Undergraduate Scholarship of \$1,500.
7. That the date for finalizing the 2023 BCIA AGM be set as January 16, 2024 via Zoom from 2:00 PM – 4:00 PM. A friendly change in the motion to change the time to 12:00 PM – 2:00 PM was accepted.

Carried

Action: Staff to send out the notice that the continuation of the 2023 BCIA AGM is set for January 16, 2024 at 12:00 pm to 2:00 pm via Zoom webinar.