

## Registrant Board Members

Regional Electoral District 1	Rebecca Martin, PAg (Vice Chair); Natasha Neumann, PAg
Regional Electoral District 2	Jessica Morgan, PAg (Chair); William Shaw, PAg
Regional Electoral District 3	Warren Mills, PAg; Kirk Phair, PAg (Treasurer)
Lay Board Members	Carla Corbett Schiller, RPBio
Past Chair (non-voting)	Jane Kerner, PAg

Registrant Board Member (absent)	Yasemin Parkinson, PAg (Regional Electoral District 3)
Lay Board Members (absent)	Brock Endean, Aiden Wiechula, RPF; Matthew Voell J.D.

BCIA Staff	Laurena Olsen, Deputy Registrar Jasmine Wong, PD Coordinator Tess Karuvetti, Operations and Financial Coordinator (recorder)
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BCIA Staff (absent)	JP Ellson, CEO/Registrar & General Counsel
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## The meeting was called to order at 7:21 pm

### 1. Call to Order

The Board Chair called the meeting to order and confirmed quorum was met, which included at least one Lay Board Member present.

### 2. Approval of Agenda

Amendments:

- Add audited financial statements update
- Add planning summer meeting dates

**Motion to accept the agenda as amended. Carried**

### 3. Job Description for Registrar/Deputy Registrar

The Board discussed the significance of removing the compliance role from the position, and whether to advertise as for one comprehensive posting or two separate postings. It was decided by the Board that one posting for Registrar should be drafted with caveats that will cover a Deputy Registrar position if required. If not successful in filling the position, the Board will consider using a placement agency.

**Action:** The Chair will send the job description to the CEO/Registrar for input on the text

### 4. Audited Financial Statements Update

The BCIA Treasurer provided a verbal update on the status of the audited financial statements. A target deliverable date has yet to be confirmed. The Office of Superintendent of Professional Governance (OSPG) has been informed. The Superintendent has recommended to review our bylaws for the requirement of having the meeting vs having the audit.

### 5. Planning Summer Meeting Dates

The Board discussed holding meetings every second Tuesday starting on July 4<sup>th</sup> up to September 2023.

**Motion to go in camera at 8:00 pm. Carried**

**Motion to go out of camera at 9:01 pm. Carried**

**Motion to adjourn the meeting at 9:01 pm. Carried**