

## Registrant Board Members

Regional Electoral District 1	Rebecca Martin, PAg (Vice Chair); Natasha Neumann, PAg
Regional Electoral District 2	Jessica Morgan, PAg (Chair); William Shaw, PAg
Regional Electoral District 3	Warren Mills, PAg; Kirk Phair, PAg (Treasurer)
Past Chair (non-voting)	Vacant

Registrant Board Members (absent) Yasemin Parkinson, PAg (Regional Electoral District 3)

Lay Board Members Brock Endean; Carla Corbett Schiller, RPBio

BCIA Staff Jane Kerner, Interim CEO (recorder)

BCIA Staff (absent) Laurena Olsen, Deputy Registrar  
Tess Karuvetti, Operations and Financial Coordinator  
Jasmine Wong, Provincial PD Coordinator

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## The meeting was called to order at 7:03 pm

### 1. Call to Order

The Board Chair called the meeting to order and confirmed quorum was met, which included at least one Lay Board Member present. The Chair requested the Vice Chair to co chair all meetings until after the AGM continuation.

### 2. Approval of Agenda

*Motion to accept the agenda as presented. **Carried***

### 3. Provincial PD Coordinator Report

As presented.

### 4. Financial Audit Update

BDO, the financial auditor, and bookkeeping representative from Padgett Business Services met with the BCIA Treasurer to discuss the status of the final financial audit. The Board will review the final audit report when ready, then send out to Registrants at least two weeks prior to the AGM date. A registrant had questions regarding the process so the BCIA Treasurer will contact this person and provide an update.

### 5. Registrar Position Update

Transparency of hiring process for Registrar and CEO is needed. The HR consultant has provided names and supportive competence of applicants for Registrar position, which were vetted by the Interim CEO then forwarded to the Board. Interviews will need to be set up as soon as possible.

**Action:** check with OSPG regulations to see if hiring the Registrar is within the Board's jurisdiction or CEO's; need clarification of reporting structure.

*Motion to form a Board-appointed working group to interview candidates for Registrar position. **Carried***

*Motion to reconsider and re-vote on the preceding motion. **Carried***

*Motion to request the Chair of the Strategic Advisory Working Group amend the Terms of Reference (TOR) to allow for the creation of an interview panel for the purpose of appointing staff. **Carried***

**Action:** staff to send to the Chair the amended Strategic Advisory Working Group TOR as soon as possible; the Chair to then circulate the TOR to the Board before August 12, 2023.

*Motion to go in camera at 8:24 pm. **Carried***

*Motion to come out of camera at 8:40 pm. **Carried***

Next Meeting:

- August 23, 2023 via MS Teams

***Motion to adjourn the meeting at 8:43 pm. Carried***