

Registrant Board Members

Regional Electoral District 1	Rebecca Martin, PAg (Vice Chair); Natasha Neumann, PAg
Regional Electoral District 2	Jessica Morgan, PAg (Chair); William Shaw, PAg
Regional Electoral District 3	Warren Mills, PAg; Yasemin Parkinson, PAg; Kirk Phair, PAg (Treasurer)
Past Chair (non-voting)	Vacant

Lay Board Members Brock Endean; Carla Corbett Schiller, RPBio

BCIA Staff Jane Kerner, Interim CEO
Laurena Olsen, Deputy Registrar
Tess Karuvetti, Operations and Financial Coordinator (recorder)
Kristi Searle, PeopleBiz (contractor)

The meeting was called to order at 12:08 pm

1. Call to Order

The Board Chair called the meeting to order and confirmed quorum was met, which included at least one Lay Board Member present.

2. Approval of Agenda

*Motion to accept the agenda as presented. **Carried***

3. Update on CEO/Registrar/In-House Legal Counsel

- Don Rugg, PAg to be contracted as Interim Registrar – will be secured immediately
- Notice to registrants re: previous CEO's termination will go out today via email
- Branch President's call - to be held Tuesday, Aug 1, 2023, at noon.
- Any written enquiries regarding the termination will receive standard response due to privacy issues

4. Governance Training Presentation

- Check hotel booking & secure facilitator for Sept 22-24, 2023
- Determine the representative from each committee to attend
- Schedule meeting between President, Interim CEO and facilitator to discuss focus

5. Human Resources

- HR Consultant has five applicants for Registrar; let the consultant know how to proceed
- Description of CEO position is needed
- Executive Committee to follow up with points, to keep in mind for future dismissal policies
- Ensure sure job postings are to-the-point

6. 2025 Conference with ASTTBC

- Previous CEO was going to check out Nelson for venue for the conference – solicit local Board members to assist.
- Check into any plans which may be underway regarding the conference

7. Banking/Audit

- Operations and Financial Coordinator to look into adding 3rd signing authority
- Set up appointment at RBC in Langford to effect change and sign any documents needed
- Treasurer advised audit will not be completed by July 31, 2023; additional details being provided to BDO

*Motion to adjourn meeting at 12:45 pm. **Carried***