



**2023**  
**PEACE RIVER BRANCH**  
**ANNUAL GENERAL MEETING**

**Dawson Creek**  
**Kiwanis Performing Arts Centre**  
**Saturday, February 10, 2024**  
**Free AGM and PD**

**12:30 pm-1:00 PM.....Registration**

**1:00-2:30 PM .....Annual General Meeting**

**2:30 pm- 3:30pm-PD TBD**

**3:30 pm- 4:30 pm- PD TBD**

**4:30 pm- 5:00pm- PD TBD**

1. Call to Order (Adrian Renneberg)
2. Welcome Introductions (Adrian Renneberg)
3. Confirmation of Proper Notice and Quorum (Adrian Renneberg)
4. AGM Agenda Adoption
  - a. Motions or New Business
5. 2022 Peace Region AGM Minutes (pages 7,8,9)
6. President's Report and Provincial update (page 10, Adrian Renneberg on behalf of Kristen Zoerb)
7. Financial Report (page 11, Adrian Renneberg on behalf of Amit Baloda)
8. Professional Development Report (page 12, Vanessa Lea)
9. Articling Coordinator Update (page 13, Cierra Redel)
10. Election of Officers (pages 4-6, Krysia Granger)
  - a. Positions NOT up for election
    - i. President- Adrian Renneberg, transitioned from Kristen Zoerb
    - ii. Past President – N/A
    - iii. Treasurer- Amit Baloda
    - iv. Secretary- Liia Schilds
    - v. Articling Coordinator - Cierra Redel

- b. Positions UP for election (the pre-received nominations have been specified, where available)
  - i. 3 yr position- Vice President/President/Past President
  - ii. 2 yr position- PD Coordinator- No nominations received
  - iii. 1 yr position - North Peace Director (x2) – No nominations received
  - iv. 1 yr position - South Peace Director (x2) – Brenna Schilds and Cali Cairns
  - v. 1 yr position - Nominations Committee (x3) – Sanatan Das Gupta and additional

11. Articling Presentation

- a. Thomas Watt
- b. Kristyn Brody
- c. Emily Hedges
- d. Kristina Bellamy
- e. Anneleise Forsyth
- f. Sheri Huff
- g. Hal Fox
- h. Nikki Watkinson
- i. Open to anyone who needs to do presentation

12. Professional Agrologist Oath Recital

- a. Justin Anderson
- b. Loni Evans
- c. Kaylin Salanski
- d. Marla Demoulin

13. New Business

14. Announcements

- a. Recognition
  - i. 50 Years
    - 1. Robert Pringle
  - ii. 25 Years
    - 1. Ken Latreille
    - 2. Kelly deCaux
    - 3. Jason Lawson

15. Adjournment

### **2023 BCIA Peace River Branch Executive**

Past President – Jennifer Dowd

President- Kristen Zoerb

President Elect- Adrian Renneberg

Secretary- Liia Schilds

Treasurer- Amit Baloda

PD Coordinator- Vanessa Lea

Articling Coordinator- Cierra Redel

North Peace Directors –Miranda O’Hanley, Clay Peck

South Peace Director – Brenna Schilds, Cali Cairns,

Nominations Committee –Kryisia Granger, Sanatan Das Gupta

### **District 1 Councillors**

Rebecca Martin (Caribou Central Interior), Natasha Neumann (Kootenay)

## Peace River Branch Election Policy

BCIA Peace River Branch Board consists of 13 positions – 2 required by BCIA bylaws

- Past President – transition from president without an election
- President – Transition from president elect without election – **Required by BCIA bylaws**
- President Elect (Vice President) is elected every year – **Required by BCIA bylaws**

Terms in office

The president-elect shall serve for three years, beginning at the close of the annual general meeting in the year of his or her election and ending at the close of the third annual general meeting after his or her year of election, as follows:

- A. year one, as president-elect;
- B. year two, as president;
- C. year three, as immediate past president.

- Secretary = 2 yr position elected - elected in even years – not required by BCIA by-laws
- Articling Coordinator = 2 yr position elected - elected in even years – not required by BCIA bylaws
- Treasurer = 2 yr position elected - elected in odd years – not required by BCIA by-laws
- Professional Development Coordinator = 2 yr position elected - elected in odd years – not required by BCIA by-laws
- North Peace Directors X 2 – 1 yr position – not required by BCIA by-laws
- South Peace Director X 2 – 1 yr Position– not required by BCIA by-laws
- Nomination Committee X 3 – 1 yr position– not required by BCIA by-laws

## **BCIA Peace River Branch Executive Positions**

### **President:**

- Responsibilities include, but are not limited to, chairing Branch meetings, preparation for Branch meetings and participating in sub-committees.
- At that AGM the then President will become the Past President and remain as a member of the executive until the following AGM.
- President to be filled by the President Elect elected at the AGM previous.

### **President Elect: 3 years 2nd year moves into president, 3rd year past president**

- Responsibilities include, but are not limited to, filling in for the president at Branch meetings. This person also acquiesces into presidents positions the following year.
- To be elected at the AGM each year with the member so elected to serve until the next AGM as the President Elect. At that AGM the President Elect will become the President until the following AGM.

### **Treasurer: 2 yr odd year election**

- Responsibilities include, but are not limited to, keeping the financial records and reporting out quarterly to the directors.
- Treasurer to be a two-year position with elections to be held in odd years.

### **Secretary: 2 yr even year election**

- Responsibilities include, but are not limited to, recording branch minutes and distributing amongst members and directors also to assist president in preparation for Branch meetings
- Secretary to be a two-year position with elections to be held in even years.

### **Articling Coordinator Activities: 2 yr even year election**

- Ensure that all AAg's/ATAg's in our branch are linked with a mentor
- Organize at least one AAg's/ATAg's and Mentors Meeting per year to discuss progress, issues, and focus and promote active AAg/ATAg-PAg/RTAg relationships. (Suggest April as a potentially slow work season.)
- Help organize the AAg/ATAg section of branch meetings where a selection of AAg's/ATAg's would present information on their experience and educational backgrounds, their aspirations, suggestions to improve program as an AAg/ATAg.
- AAg/ATAg Coordinator to be a two-year position with elections to be held in even years.

### **Professional Development Coordinator: 2 yr odd year election**

- Responsibilities include but are not limited to organizing or leading Professional Development opportunities
- Professional Development Coordinator two-year position with elections to be held in odd year (Set in 2009 AGM)

**North Peace Directors: 1 yr**

- Responsibilities include but are not limited to preparing for Branch meetings in their regions by arranging location and refreshments.

**South Peace Directors: 1 yr**

- Responsibilities include but are not limited to preparing for Branch meetings in their regions by arranging location and refreshments.

**Nomination Committee: 1 yr**

- Responsibilities include but are not limited to organizing nominations for following AGM.
- A Nomination Committee of 3 members to be elected yearly and be responsible for ensuring nominations for all available positions are made each year.

# November 18, 2022, Peace River Branch AGM Minutes

November 18, 2022

BCIA  
Peace River Branch AGM



Peace River Branch

## AGM Meeting Minutes

**Date:** November 18, 2022  
**Time:** 4:35 pm – 6:03 pm  
**Location:** In Person and Virtual  
**Attendance:** Emailed to BCIA Registrar (In person and virtual attendees)

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### Meeting Minutes

1. Call to Order at 4:35 by President (Jennifer Dowd)
2. Welcome Introductions-President
  - a. Confirmation of Proper Notice and Quorum
    - i. Need 10% for quorum. 110 members as of last update. Participants fluctuating online. Approximately 24 in person participants.
  - b. Acknowledgement of Traditional Territory
    - i. Remind members of training requirements
3. AGM Agenda Adoption
  - a. Additional people added for reciting oath. Motion made, and seconded. All in favour. Motion was carried.
4. December 2, 2021 AGM Minutes
  - a. Motion made and seconded.
  - b. All in favour, motion was carried.
5. Unfinished Business
  - a. No unfinished Business
6. New Business
  - a. No new Business from the floor
7. President's Report and Provincial update
  - a. Thank you to executive
  - b. Lots of movement of members (in/out) and executive
8. Financial Report 2020 (Marika Sherman- Treasurer)
  - a. Branch allocation of \$2,120.
  - b. Expenses of sponsoring award, bank fees, soils course, costs for AGM not finalized
  - c. Year end balance may be slightly lower than \$ 2,482.67
  - d. 2022 Budget to be developed and approved by new board
9. Professional Development Report (Vanessa Lea- PD Coordinator)
  - a. Majority of PD continued to be online. In person soils course, NAIT tour. Lots of webinars available. Reach out to the branch if you have any ideas.
10. Articling Coordinator Update (Aaron McKay-Articling Coordinator)
  - a. Aaron McKay has moved out of province now
  - b. 15 Articling Technical Agrologists (ATAg's) up from 8 the prior year, and 18 Articling Agrologists (AAg's)
  - c. Contact Articling Coordinator (Cierra Redel) if you are available to be a mentor.
11. Motion to accept reports.
  - a. Motion made and seconded.
  - b. All in favour. Motion carried
12. Councilor's Update – Rebecca Martin/Natasha Neumann
  - a. Nice to see how all the different regions do things
  - b. Introduction, attends provincial meetings on our behalf, receive updates from them

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13. Elections of Executive
  - a. President- Kristen Ramsey- 3 year position
  - b. Vice President/President Elect-
  - c. Past President- Jennifer Dowd
  - d. P.D Coordinator- Vanessa Lea- 2 year position
  - e. Treasurer- Amit Kamur Baloda- 2 year position
  - f. Secretary-Liia Schilds- 2 year position
  - g. A.Ag Coordinator- Cierra Redel- 2 year position
  - h. South Peace Director- Cali Seater- 1 year position
  - i. North Peace Director-Clay Peck- 1 year position
  - j. Nominations Committee-Kryisia Granger, Sanatan Das Gupta- 1 year position
14. Motion to accept Branch Executives
  - a. Motion seconded, All in favour. Motion carried.
15. A.Ag/A.TAg Presentations
  - a. Justin Anderson- Presented, BCOGC, Director of Authorizations
  - b. Marla De Moulin- not available
  - c. Brooklyn Phillips- Presented, EcoWeb. Environmental Reclamation, schedule A focus.
  - d. Vanessa Lea-Presented- Conuma Resources
  - e. Amit Kamur Baloda- Presented, 360 Energy Liability Management
  - f. Shea Stebing- Presented, H3M Enviro, Project Coordinator
  - g. Julian Napoleon- Presented-Twin Sisters, SFN
16. Oath Recitation to P.Ag. T.Ag
  - a. Amit Kamur Baloda
  - b. Vanessa Lea
  - c. Laura Beer
  - d. Marla De Moulin not present
17. Acknowledgements
  - a. Margaret Fenton passed away last year
18. J.P Ellson Chief Executive Officer Presentation
  - a. 2023 AGM-Kamloops -April 20-22
    - i. Hybrid option for AGM only
    - ii. Will be heavy on indigenous aspect
    - iii. Limited Capacity
    - iv. In person ethics course
  - b. Reserved Practice
    - i. Received Sep 1, 2022
    - ii. Only activities that Agrologists can do
    - iii. Compliance Plan approved by BCIA board of directors, not required to be BCIA registrants
    - iv. EP's are not recognized, but will need to be
  - c. Updated Areas of Practice
    - i. 38 down to 12
    - ii. Will have to declare in 2023 with annual dues
    - iii. Can declare as many as you want, but have to be competent in them
  - d. L.L.Ag- Limited Licence Agrologists
    - i. Meet eligibility and given instruction as to what they can do-narrow scope
    - ii. Specific to the person not the job
    - iii. If person is doing agrology work on their own land they do not need to be a registrant (has to be legal possession)
    - iv. Cannot provide advice if not a registrant
  - e. Indigenous Training
    - i. Have to meet requirements by Dec 31, 2022, update profile
    - ii. If not done will be terminated as an A.Ag
      1. 6 hours course, support FN with common goals
    - iii. Level 2 course to come in Jan 2024
  - f. 2023 goals
    - i. Written Practice Guidelines- 2 years
      1. For 12 new practice areas
    - ii. Compliance Officer
    - iii. Lease Renewal
    - iv. AAC- National Organization

- v. Strategic Plan for 2024
    - 1. Current plan expires Dec 31, 2023
    - 2. Deficient in- Equity, diversity and inclusion
  - g. Legally required to use Board of Directors
    - i. Removed "Council"
    - ii. President- Chair
    - iii. V.President- Vice Chair
  - h. JP did Kamloops AGM last night
  - i. Reserved Practice- Transformational that it was recognized.
19. Meeting Adjournment
- a. Motion to adjourn- 6:03 pm
  - b. Motion seconded, all in favour. Motion carried.

**2023 BCIA Peace River Branch President's Report**  
Adrian Renneberg on behalf of Kristen Zoerb

TBD

## **2023 Treasurer's Report**

Adrian Renneberg on behalf of Amit Baloda

This report covers the Peace River Branch's financial statement from January 1, 2023, to January 29, 2024.

Starting balance:

The starting balance on January 1, 2023, was \$3,445.52, which included our carry over balance of \$1,225.52 and a \$2,220.00 subsidy from the BCIA, which is given to each branch according to membership numbers.

Revenue:

The total revenue to date was \$00.00 as we haven't done any PD events.

Expenses:

The total expenditures to date were \$ 398.75 to book a venue for AGM.

Total:

As of January 29, 2024, the Peace River Branch has \$3,046.77 remaining in the budget.

## **2023 Professional Development Summary Report**

Vanessa Lea

Webinars, “lunch and learn” presentations, and online training continue to be the most predominant and accessible source of PD opportunities. Provincially and regionally webinars were solicited and shared by the BCIA office. Webinars and PD opportunities outside of the BCIA were also shared on the Facebook page *Peace River Agrologists* where members were encouraged to take a wide variety of online and in-person offerings.

Next year the Branch remains optimistic that opportunities for in person PD events will increase and we will be able to bring you high quality content covering an array of areas of practice. If anyone has any PD suggestions for future events, please reach out to the Professional Development Coordinator.

## **2023 Articling Coordinator Report**

Cierra Redel

Hello everyone,

As of January 23, 2024, BCIA Peace River Branch has a total of 133 members which include 17 Articling Technical Agrologists (ATAg's), and 11 Articling Agrologists (AAG's). We've had several of our membership complete their articling program in the last year and advance to full status. Many of them will be reciting their Oath later in the meeting. We also have two new LLAG members. There are no student members this year.

Just a reminder, please let the Articling Coordinator know if you are interested and available to mentor articling members or update your status to "yes" on the BCIA personal information portion (Profile-Mentorship). As new articling members join our ranks through the year, it is helpful to have a list of available mentors to assist members who are looking to establish that relationship. As a mentor you are entitled to claim five Professional Development Hours (PDH) per year for your active participation. If you are an articling member, please feel free to reach out to me with any feedback on the articling process and/or questions that you may need assistance with.

All the best as we continue through 2024,  
Cierra Redel