

AGM Meeting Minutes

Date: December 3, 2020
Time: 2:02 - 3:22 pm
Location: Virtual

Meeting Minutes

1. Call to Order at 2:03 MST (Cali)
2. Welcome, Introductions, and Traditional Territory Acknowledgement (Cali)
3. Confirmation of Proper Notice and Quorum (Cali)
 - a. Quorum = 10% of Branch members, which equates to 12 members at this time. Quorum is met with 46 members present.
4. Agenda Review & Approval
 - a. Motion to approve agenda made by Cali Seater, seconded by Brenna Schilds. All in favour, motion carried.
5. 2019 AGM Minutes (Cali)
 - a. Motion to accept the minutes as presented made by Kim Cimini, seconded by Matt Edgar. All in favour, motion carried.
6. The following Branch reports were received by the organization:
 - a. President's Report Branch and Provincial update (Cali)
 - i. Thank you to this year's Branch Executive for being engaged members, which was particularly valuable with the largely virtual year.
 - ii. Thank you to the Branch members for continued professionalism throughout the ever-changing COVID-19 world.
 - b. Treasurer's Report (Marika)
 - i. In January 2020 Branch had a balance of \$5,417.19, revenue \$1,850.00, and expenses \$2,756.08. Balance as of November 24, 2020 was \$4,511.11
 - ii. Proposed Budget to be prepared and approved by new board for 2021
 - c. Professional Development Report (Liia)
 - i. A review of the hosted virtual PD offered by the Branch in 2020 was provided.
 - ii. The Branch's Facebook Page (Peace REgion Agrolgists) is used to inform members about upcoming PD offered by both Branch and other providers.
 - iii. If you have PD ideas, let Liia know!
 - d. Articling Coordinator Update (Kelly)
 - i. As of November 20, 2020, we have 16 AAGs, 5 AAG advanced to PAGs, we have 1 new PAG via the expedited admissions program.
 - ii. First year with articling technologists in the BCIA - we have 2 Articling technologists in branch, one moved south.
 - iii. If anyone wants to mentor an AAG, email Laurena at the Victoria office (cc Kelly) and include a blurb with your area of practice so you can be matched with AAGs.
 - e. Councillor Report (Rebecca, District 1)

- i. Rebecca, from Prince George, was elected initially as a CCI Council Representative. With the council change, she became a District 1 councillor along with Todd Larson. Both position terms will be up for election in February.
 - ii. Changes tied to the *Professional Governance Act*. including 5 legislated committees (nomination, credentials, audit and practice review, investigation, and discipline). Lay committee members are required for each committee. If you're interested in putting your name forward as a lay committee member for other provincial professions, let JP (Executive Director) know (ed@bcia.com). No professional committees can meet without at least 1 lay committee member present (counts as volunteer PD time). We need lay members too - reach out to JP if you know someone (not BCIA) who's interested in volunteering.
 - iii. Bylaws are being revised to be in alignment with the *PGA*.
 - iv. Indigenous Peoples Training is being required, as of 1 January 2021 for new AAGs, 31 December 2022 for all registrants. A list of recognized courses is available on the BCIA website (or ask Bonnie).
 - v. PD Audits are complete - BCIA had very high competency for reporting, accuracy. Clarity is required regarding informal self-study (general agrology vs general professional).
 - vi. Carry-over of 2019 funds into 2021 will not happen, but carryover of 2020 funds will. Funds may be held back (allocated to provincial PD coordinator) to fund province-wide web-based PD programs.
 - vii. 2020 budget: revenues were down due to absence of face-2-face PD events, expenses are down. As a result, we have \$90K surplus based on current projections. There's a 5-6% grown in membership annually.
 - viii. 2020's Provincial AGM went virtual; 2021 AGM will also go virtual. The 2022 AGM is expected to be hosted in Kelowna.
 - ix. JP added:
 1. 2020 is expecting to have a higher number of registrants (record growth?)
 2. 14 lay people have been found to sit on our committees
 3. Budget will have a large surplus but the biggest potential cost moving forwards is the cost of implementing the *PGA*. We'll need to significantly upgrade our website to accommodate information requests (\pm \$70K). Looking to add human capacity to the office and farming out office staff tasks to outside agrologists.
 4. JP doesn't anticipate the *PGA* will be a priority for cabinet meetings in December, so he expects councillors will be able to meet to further refine the definition of Agrologist.
 - x. Definition of Agrology is still under review: the goal is to include environmental, remediation, and atmosphere
 1. Email Rebecca or Todd if you ever have any questions.
- f. Update from BCIA Executive Director and Registrar (JP Ellson)
- i. There's been a significant amount of work updating our systems/information/etc to meet *PGA* requirements
 - ii. COVID-19 meant working from home for a few months, but returning to the office in the summer. Working on a home/office setup.
 - iii. 2021 *PGA* is expected to be enacted no sooner than January, but only some of it. More work is expected; information often needs to be revised and adjusted back and forth based on feedback from the government representatives.

- iv. Changes to credentialing process are anticipated; lay people may need to be present? Typically it's a panel of 3 PAgS who make recommendations to the registrar, but they may now need to make the recommendation to a committee (where a lay person is present). So there may be longer delays in reviewing applicants (6 weeks?).
 - 1. For the technical stream, the new terms are Articling Technical Agrologist and Technical Agrologist (aligns with other professions' terminology).
 - 2. The Articling term for ATAgS is 2 years, same as AAgS.
 - 3. Application intake for all applicants can take 2-8 weeks depending on complexity and committee workload.
- 7. Election of Officers (Chris, Eric, Williams)
 - a. Positions UP for election
 - i. 3 yr position - Vice President/President/Past President: Caitlyn Russel (name put forward prior to the AGM)
 - ii. 2 yr position - Secretary: Cierra Rede (name put forward prior to the AGM)
 - iii. 2 yr position - Articling Coordinator: Kelly deCaux (name put forward prior to the AGM)
 - iv. 1 yr position - North Peace Director (x2): Michelle Schaeffer, Erin Maxfield (names put forward prior to the AGM)
 - v. 1 yr position - South Peace Director (x2): Tanya Sharko (name put forward prior to the AGM). Brenna SchildS put her name forward for the second position.
 - vi. 1 yr position - Nominations Committee (x3): Chris Coxson, Williams Joseph, and Angela White (names put forward prior to the AGM)
 - b. Chris made a motion to accept the 2021 Branch Executive as Presented, seconded by Tina Harms. All in favour and the motion passed.
- 8. Articling Agrologist Presentations
 - a. Brenna SchildS
- 9. Professional Agrologist Presentations & Reading of Oaths
 - a. Chris Coxson - read his oath online
 - b. Carmela Arevalo - read her oath online
 - c. Carl Torgrimson - no microphone available
- 10. New Business
 - a. No new business
- 11. Adjournment
 - a. Motion to adjourn made by Cali Seater at 3:22 pm, seconded by Tanya Sharko. All in favour and motion carried.