



LEGACY

ENVIRONMENTAL

Position Overview: Regulatory Specialist

Who We Are

LEGACY was founded in 2021 and is a full-service environmental consulting firm that has grown to more than 50 people across British Columbia. We are an employee-owned company that is looking for a talented professional to join our growing Environmental Impact Assessment Practice.

As a member of our growing team, you will join a dynamic, supportive environment that fosters learning, teamwork, and professional development. In joining a young and rapidly growing company, you will have the opportunity to not only make a difference to clients and contribute meaningfully to projects, but you will also be able to shape LEGACY, our culture, and our success.

LEGACY will support you in taking the next step in your career—whether that's more autonomy, the ability to pursue projects that interest you, or advancing to your dream role. We can adapt the responsibilities for the role depending on your interests, expertise, years of experience, and our project needs.

The Opportunity

LEGACY is seeking a highly organized and detail oriented Regulatory Specialist, based in the Lower Mainland, to support our British Columbia operations. The successful candidate will bring strong experience in environmental impact assessment, permitting, information management, and project and team coordination to support and help lead federal and provincial regulatory processes. Experience and knowledge of the human, physical, or biological environment - and how projects interact with these elements - is an added asset.

Who You Are

You are a motivated professional who thrives in a collaborative environment with a variety of work (e.g., energy, mining, First Nations development, transportation). You can effectively manage and work in multidisciplinary teams, coordinate fieldwork and studies, and produce high-quality deliverables. You enjoy being given responsibility and autonomy (with support) and are looking for the next challenge in your career.

Responsibilities

As a Regulatory Specialist within the Environmental Impact Assessment Practice, your responsibilities will include:

- Managing multidisciplinary teams to deliver high-quality technical reports and regulatory submissions.
- Designing, preparing, or reviewing regulatory submissions and technical reports, including environmental impact assessments and permit applications.
- Providing regulatory and environmental guidance to team members and clients.
- Liaising with regulatory agencies regarding environmental permitting and regulatory processes.
- Supporting clients during the planning, execution and management of projects.
- Managing projects, including scope, schedule, budget tracking, and invoicing.

- Supporting strategy development for the Environmental Impact Assessment Practice
- Identifying and supporting new business opportunities, including preparing proposals and supporting business development activities.
- Mentoring and supporting staff in their, and your, growth.
- Applying critical thinking and problem-solving to support effective project delivery.
- Implementing health, safety, and quality management policies.

Qualifications and Experience

- Undergraduate degree in biology, ecology, engineering, or a related discipline.
- 8+ years of relevant professional experience in consulting or a related field.
- Strong communication, organizational and problem-solving skills, attention to detail, and the ability to manage multiple tasks concurrently.
- Highly motivated and willing to take ownership of tasks, while remaining flexible and able to adapt to dynamic project priorities and timelines.
- Strong working knowledge of British Columbia and federal environmental legislation and regulatory permitting processes.
- Project management experience, including training or demonstrated experience.
- Experience supporting and managing environmental regulatory processes within consulting, government, or industry settings, including building teams for project delivery.
- Experience contributing to environmental impact assessments or similar regulatory processes
- Experience in social, human, physical, or biological effects assessment is an asset.
- Experience developing mitigation or environmental management strategies is an asset

Benefits

- A hybrid work environment allowing you to alternate between our downtown Vancouver office, our Coquitlam office, or your home office location. In office attendance is expected.
- Opportunities for personal growth and professional development.
- Dynamic and supportive team culture focused on innovation, collaboration, and growth.
- Competitive starting salary in the range of \$90,000 to \$135,000 annually, commensurate with qualifications and experience.
- Matching RRSP contributions.
- Extended health benefits.

Note: If your academic and professional experience is different to what is described above, but you are confident you would excel in this or a related role please apply!

How to Apply

If this opportunity sounds right up your alley, we want to hear from you! Please submit your resume and a cover letter outlining your relevant experience and why you're interested in joining our team to careers@legacyenv.ca. Only short-listed candidates will be contacted.

